COPPUL / OCUL / CAUL-CBUA / BCI Resource Sharing Agreement

Letter of Understanding

February 2016

This letter of understanding formalizes the resource sharing agreement between the Council of Prairie and Pacific University Libraries (COPPUL), the Ontario Council of University Libraries (OCUL), the Council of Atlantic University Libraries / Conseil de Bibliothèques Universitaires de L'Atlantique (CAUL/CBUA) and Bureau de Coopération Interuniversitaire (BCI).

In the interest of developing Canadian resource sharing and promoting common standards, COPPUL, OCUL, CAUL/CBUA and BCI agree to extend reciprocal interlibrary loan / document delivery privileges according to the terms outlined in this document. As a basic principle, all parties agree to exhaust local resource sharing opportunities before borrowing from each other.

This agreement will be effective February 1, 2016 and shall be reviewed by the parties in the fall of 2017 to determine whether any changes are required.

A list of COPPUL participants is attached as Appendix A. OCUL participants are listed in Appendix B. CAUL/CBUA participants are listed in Appendix C. BCI participants are listed in Appendix D. These four lists will be revised periodically as needed.

On behalf of COPPUL

Name: Andrew Waller   Position: Executive Director

Signature: Date: April 15, 2016

On behalf of OCUL

Name: John H. Barnett   Position: Executive Director

Signature: Date: 1 March 2016

On behalf of CAUL/CBUA

Name: Kathryn Reddy   Position: Manager

Signature: Date: 3 March 2016

On behalf of BCI

Name: Position: Director General

Signature: Date: 18 April 2016

AGREEMENT DETAILS

1. Cost

No charge for returnabies. $5.00 per article.

2. Turnaround Time

4 days. It is understood that during peak periods this may not be possible at some libraries.

3. Delivery Methods

a) Returnables

Books: Preferred method is Canada Post – Library Rate (return postage included) except between OCUL members where preferred method is the IUTS System.

Libraries may choose to use an alternative method (Xpress Post, Courier, etc.) and pay for delivery only. Borrower would pay for the return delivery but is under no obligation to use the same delivery method except when the lender explicitly requests it.

Microforms: First class mail. Lender pays one way, borrower the other.

b) Copies

Any software allowing the secure transmission of electronic files to desktops (e.g., Ariel, Article Exchange). Otherwise by first class mail, with lender paying postal charges.

Borrowing libraries send, and lending libraries receive, the borrowing library's confirmation that the copy is being requested by an authorized user for a fair dealing purpose.

4. Invoicing

Semi-annual invoicing preferred.

5. Loan Periods

3 weeks from date of receipt, with no renewal.

6. Loan Formats

Books and microforms only.

7. System Compatibility

COPPUL, OCUL, CAUL/CBUA and BCI agree to support and promote the IPIG profile of the ISOILL 10160 and 10161 standards as the desired messaging format, and will make every effort to ensure their ILL systems are compatible with these standards. COPPUL, OCUL, CAUL/CBUA and BCI will continue to support generic script within their ILL systems as a secondary messaging format.

COPPUL, OCUL, CAUL/CBUA and BCI will test compatibility and communication between their systems prior to any upgrade to their current ILL software systems or implementation of new ILL software systems and will work to maintain minimum disruption of ILL messaging between the four consortia during these periods.

COPPUL PARTICIPANTS

LIST OF COPPUL LIBRARIES PARTICIPATING IN THE COPPUL/OCUL/CAUL-CBUA/BCI ILL AGREEMENT	
NAME	CODES
Athabasca University	AEAU
Brandon University	MBC
Concordia University of Edmonton	AEC
Kwantlen Polytechnic University	BSKC
MacEwan University	AEGMCT
Mount Royal University	ACMR
Royal Roads University	BRC
Simon Fraser University	BVAS,
Thompson Rivers University	BKCC, BWLCC
Trinity Western University	BLTW
University of Alberta	AEU
University of British Columbia	BVAU, BVAUL, BVAUW, BKU
University of Calgary	ACU, ACUM
University of Lethbridge	ALU
University of Manitoba	MWU, MWUL, MWM, MWDL, MWCH*, MWSBM*, MWGH*, MWMG*, MWSOGH*, MWVGH*
University of Northern British Columbia	BPGUB
University of Regina	SRU
University of Saskatchewan	SSU, SSUM
University of the Fraser Valley	BCLF
University of Victoria	BVIV
University of Winnipeg	MWUC
Vancouver Island University	BNM

* The hospital libraries included in the above list are branch libraries meaning they are fully integrated into the parent university's organizational structure. Not to be confused with hospital libraries which have affiliated or associated relationships with university programs, these branch libraries are managed by and have a direct reporting structure with the university library/librarian.

Updated April 15, 2016

Appendix B

OCUL PARTICIPANTS

LIST OF OCUL LIBRARIES PARTICIPATING IN THE COPPUL/OCUL/CAUL-CBUA/BCI ILL AGREEMENT	
NAME	**CODES**
Algoma University	OSTMA
Brock University	OSTCB
Carleton University	OOCC
Lakehead University	OPAL, OORIL, OTBLFL, OTBNOM
Laurentian University	OSUL, OSULN, OBAGCL, OORIGCL, OOWGCL
McMaster University	OHM, OHMB
Nipissing University	ONBEC
Ontario College of Art & Design.	OTCA
Queens University	OKQ, OKQM
Royal Military College of Canada	OKR
Ryerson University	OTR
Trent University	OPET
University of Guelph	OGU
University of Ontario Institute of Technology	OOSHDU
University of Ottawa	OOU, OOUAN, OOUD, OOUH
University of Toronto	*As of May 2016, the University of Toronto Libraries are no longer participating in the consortial resource sharing agreement.*
University of Waterloo	OWTU
University of Windsor	OWA, OWAL
Western University	OLU, OLUM,
Wilfrid Laurier University	OWTL, OWTLSW, OBWL
York University	OTY

Updated: July 13, 2016

Appendix C

CAUL-CBUA PARTICIPANTS

LIST OF CAUL/CBUA LIBRARIES PARTICIPATING IN THE COPPUL/OCUL/CAUL-CBUA/BCI ILL AGREEMENT	
NAME	**CODES**
Acadia University	NSWA
Atlantic School of Theology	NSHPH
Cape Breton University	NSSX
College of the North Atlantic	
Prince Philip Drive Campus, Library	NFSCM
Baie Verte Campus, Library	NFBCN
Burin Campus, Library	NFBEC
Bonavista Campus, Library	NFBOC
Corner Brook Campus, Library	NFCBFT
Clarenville Campus, Library	NFCC
Carbonear Campus, Learning Resource Centre	NFCNA
Grand Falls-Windsor Campus, Library	NFGCN
Gander Campus, Library	NFGCNA
Labrador West Campus, Raymond J. Condon Memorial Library and Learning Resource Centre	NFLC
Happy Valley-Goose Bay Campus Library	NFLCH
Port aux Basques Campus, William Thornhill Library	NFPBNA
Placentia Campus, Learning Resource Centre	NFPCNA
St. Anthony Campus, Library	NFSANA
St. George Campus, Learning Resource Centre	NFSBS
Ridge Road Campus, Learning Commons	NFSCRR
Seal Cove Campus, Library	NFSCS
Dalhousie University	
Killam Library	NSHD (All requests are sent from this code)
Sir James Dunn Law Library	NSHDL
W. K. Kellogg Health Sciences Library	NSHDM
MacRae Library	NSTA
Sexton Design & Technology Library	NSHT
Holland College	PCHC
Memorial University of Newfoundland	NFSM, NFSCF, NFCBM, NFSMM
Mount Allison University	NBSAM
Mount Saint Vincent University	NSHV
Nova Scotia Community College	NSDCCW* *Receives all requests for the 13 campuses

	NSDRV, NSLAL, NSYBC, NSSCC, NSHTI, NSKKR, NSBLC, NSSMC, NSPRV, NSSHC, NSPHS, NSTT
NSCAD University	NSHCA
Saint Francis Xavier University	NSAS, NSASF
Saint Mary's University	NSHS
Université de Moncton	NBMOU
Bibliothèque de droit Michel-Bastarache	NBMOUD
Campus d'Edmundston, Bibliothèque Rhéa-Larose	NBESLM
Campus de Shippagan, Bibliothèque	NBSCU
Université Sainte-Anne	NSCS
University of King's College	NSHK
University of New Brunswick Fredericton	NBFU
University of New Brunswick Saint John	NBSU
University of Prince Edward Island	PCU

ANNEXE D

BCI PARTICIPANTS

LIST OF BCI LIBRARIES PARTICIPATING IN THE COPPUL/OCUL/CAUL-CBUA/BCI ILL AGREEMENT	
NAMES	**CODES**
Bibliothèque et Archives nationales du Québec	QMBN
Bishop's University	QLB
Concordia University Webster Library	QMG

Université Laval
    Laval – Bibliothèque des sciences humaines et sociales
    Laval – Bibliothèque scientifique
	
	QQLA
	QQLAS

Université de Montréal
    UdeM – Prêt entre bibliothèques
    UdeM – Santé
    UdeM – Paramédicale
 	
    UdeM – Lettres et sciences humaines
	
	QMU
	QMUM
	
	QMUP
	
	QMULSH

HEC Montréal	QMHE
École Polytechnique	QMEP

McGill Univesity
    McGill – Humanities and Social Sciences
 	
    McGill – Islamic Studies
    McGill – Macdonald
    McGill – Nahum Gelber Law
    McGill – Schulich Science & Engineering
	
	QMM
	
	QMIIS
	QMAC
	QMML
	QMME

Université de Sherbrooke
    Sherbrooke – Bibliothèque des sciences humaines
    Sherbrooke – Bibliothèque des sciences et de génie
    Sherbrooke – Bibliothèque des sciences de la santé
    Sherbrooke – Bibliothèque de droit
    Sherbrooke – Carrefour Longueuil
	
	QSHERU
	QSHERUS
	QSHERC
	QSHERUD
	QLOCI

Université du Québec à Montréal UQAM – Bibliothèque des sciences	 QMUQS
Université du Québec à Trois-Rivières	QTU
Université du Québec à Chicoutimi	QCU
Université du Québec à Rimouski UQAR – Campus Lévis	QRU QLCEUR
Université du Québec en Outaouais Université du Québec en Outaouais – St-Jérôme	QHU QSJUQO
Université du Québec en Abitibi-Témiscamingue	QRUQR

LIST OF BCI LIBRARIES PARTICIPATING IN THE COPPUL/OCUL/CAUL-CBUA/BCI ILL AGREEMENT	
NOMS	**CODES**
École nationale d'administration publique - Québec	QQUQEN
École nationale d'administration publique - Montréal	QMUQEN
École nationale d'administration publique - Gatineau	QHUQEN
Télé-université (Québec)	QQUQT
Téluq- Service de la Bibliotech @ distance	QMUQTM
École de technologie supérieure	QMUQET
INRS - Québec	QSFIG
INRS - Institut Armand- Frappier (L)	QMIM
INRS - Urbanisation, Culture et Société (Mtl)	QMUQIU

Last update : July 11, 2016